City of Lafayette Memorandum

To: City Council

From: Tracy Robinson, Administrative Services Director

Date: May 14, 2008

Subject: FY 08-09 Budget Request for Additional Senior Services Staff

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Introduction

The Senior Services Commission has requested that the staffing for the Senior Services program budget (11-141) be increased to 50 hours per week. They propose the job to be split as follows:

- Senior Services Coordinator – 19 hours per week (without benefits)
- Assistant Senior Services Coordinator – 30 hours per week (with benefits)

Background

For the last few years, Senior Services has been staffed at 30 hours and the job was split between two people, each working approximately 15 hours per week, and thus neither position was eligible for benefits.

For FY08-09, the Senior Services Coordinator has been budgeted as a regular part-time (.75 FTE) position including benefits.

Analysis

For FY07-08, the total personnel cost for Senior Services was $44,585. For FY08-09, the budget for a .75 FTE benefited position will be $56,958, an increase of $12,373, primarily due to benefits.

As proposed, the estimated cost of personnel would be $68,801, an increase of $11,843 over the currently budgeted FY08-09 amount.

Senior Services does not currently generate any revenue with its programs or services.

5A

To: Lafayette City Council

From: Ruth McCahan, Chair RMM
Lafayette Senior Services Commission

Sent: May 6, 2008

Re: 2008 - 2009 Budget Workshop
May 27, 2008

The Lafayette Senior Services Commission urges the Lafayette City Council to consider and adopt its proposal to increase the hours for the position of Lafayette Senior Services Center Coordinator for the 2008 - 2009 fiscal year from 30 hours per week to a minimum of 50 hours per week plus an additional allocation of time to support the Needs Assessment Task Force. At the most recent Commission meeting on April 24, 2008 the commission resolved to amend and reaffirm its proposal. A copy bearing the signatures of all the commissioners is included in this packet (Exhibit "A").

In order to assure the continued creativity and progress of Senior programs and services we suggest that accommodation be made to retain the services of the current Senior Service Coordinator in the temporary non-benefitted position with just under 20 hours per week and hire a support part-time person with 30 hours per week. As we understand Lafayette's Human Resources regulations, the "just under 20 hours" permits an employee to have a flex-time schedule. The support person's compensation could be at a lower hourly rate while the experienced person's compensation could and should be commensurate with the responsibilities and duties of the job. This also would enable the Center to be staffed on a regular scheduled basis which heretofore has not been possible.. Included in this packet is a copy of the current official job description for this position from the City website (Exhibit "B") and drafts of two job descriptions for the proposed two person staff (Exhibits "C" and "D").

We ask the council to support our proposal and thereby enhance the well-being of Lafayette's older adults by continuing to provide valuable information, excellent programs and services, and opportunities for education and socializing which enable them to live meaningful lives.

To: Lafayette City Council
From: Lafayette Senior Services Commission
Date: April 24, 2008

The Lafayette Senior Services Commission proposes that the City of Lafayette increase the hours for the position of Lafayette Senior Services Center Coordinator for the 2008 - 2009 fiscal year from 30 hours per week to a minimum of 50 hours per week plus an additional allocation of time to support the Needs Assessment Task Force. This position is currently filled with two temporary job sharing employees.

When this position was created decades ago, the part time designation of this position was appropriate and reasonable. However, over the recent years the scope and nature of services, programs, and activities provided by the Senior Services Center have grown tremendously. In order to meet the demands of an ever increasing number and diversity of seniors in our community the coordinators put in many extra hours, both on and off site. These hours have not been reported because of the incumbents' concern for budget constraints. The two staff members estimate they average 25 - 30 hours a week each. We ask that the City recognize the vital contribution the Center is making to the well being of our community and believe it is only reasonable that they be fairly compensated

In the recent Winter quarter the Center's schedule included:

- Over 90 hours of varied programs and activities of interest to seniors such as Let's Face It: Women Exploring Aging and Be Wise: Avoid Fraud, Scams, and ID Theft
- Music Events:
  - Contra Costa Performing Arts Society Jazz Piano Concert
  - Choral Concert
  - Muir Trio Spring Concert
- Sponsorship of 12 hours of Personal/Private Health Insurance counseling
- Sponsorship of six hours of Legal Assistance
- Twice monthly caregiver support group sessions
- Sponsorship of the AARP Driver Safety Classes
- Implementation of CarFit (driver/car inspection) sponsored by the Senior Services Center, National AARP. and CSAA

For every one of these events the Center's staff has sought out the presenters, made appropriate arrangements, scheduled, managed, and promoted the event in a most effective and even frugal manner. Generally all presenters donate their time and talent.

In addition, the staff serves the older adults of Lafayette by:

- Answering questions and providing guidance to walk-ins and phone callers relating to county or federal programs, housing and home care, abuse, and transportation. Many calls are from concerned relatives and are crisis driven.
- Supporting the Lafayette Senior Services Commission
- Providing support to the Senior Needs Assessment Task Force

Exhibit 1 May

Proposal cont.

- Participating in strategic planning for improved senior transportation services by:
  - Liaising with senior transportation experts and providers
  - Participating in regularly scheduled county transportation forums
  - Initiating and supporting the Lamorinda Senior Transportation Program and specifically the Lamorinda Spirit Van Program
  - Providing applications for discount tickets for County Connection and selling senior discount tickets for BART
  - Arranging for discount taxi fares for seniors
- Soliciting support and contributions from businesses, organizations, and individuals
- Promoting awareness of senior issues at every opportunity
- Raising funds through grant writing and special events
- Liaising with county and regional organizations focusing on the needs of seniors
- Contributing to the formation of an emergency preparedness strategy with a focus on specific senior needs
- Providing input for the Lafayette Recreation Guide and developing the annual Lifestyles publication
- Maintaining reference materials for services and activities targeting seniors.

Under the current arrangements the staff is able to keep the Senior Center open only on a part time and irregular basis while there is a demonstrated need to have the services available on a regular, full time, and scheduled basis.

In mid October 2007 the media announced what was startling news to many - the first Baby Boomer applied for social security benefits - that's just the tip of the iceberg. This points to how vital it is to the health of our community that all strategic planning recognize the impact of an explosive population growth within the older adult community and especially the over 85 citizens.

To indicate their support and affirmation of this proposal all of the Lafayette Senior Services Commissioners have signed below.

Ruth McCahan, Chair

Robert L. Nolan, Vice-Chair

Mary Fuchs

Susan Hahn

Mary Miller

Barbara Schuh

Sandra Smith

Steve Swantner

Elizabeth Welch

City of Lafayette

SENIOR CENTER COORDINATOR

Current Salary Range for this position can be found under Human Resources Information – Salary Range

POSITION DESCRIPTION

Department: Parks & Recreation **Division:**	**Accountable To:** Parks, Trails & Recreation Director	**FLSA Status:** Non-Exempt **FTE:** Part-time, Temporary, No Benefits
Class Description: Under general supervision of the Parks and Recreation Director, performs reception, light clerical, and program coordination duties for the Lafayette Senior Center.		

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Answers telephone, greets center visitors, and keeps lists of program participants.
- Performs word processing, filing, and processing of mailings.
- Assists in coordinating various senior programs and activities by maintaining volunteer lists, contacting and scheduling volunteers as needed, assisting in registration, and scheduling use of rooms.
- Assists in planning and coordinating trips for seniors; may accompany group on trip.
- Sells discount BART tickets to seniors.
- Maintains and provides information and material on services for seniors; makes referrals.

OTHER RESPONSIBILITIES AND DUTIES;

- Follows the purchasing, personnel, administrative, and other policies and practices of the City.
- Performs other related duties as required that may not be specifically listed in the job description, but that are within the general responsibility level typically associated with this class of work.

EDUCATION OR EQUIVALENT EXPERIENCE REQUIRED:

Completion of 12th grade or GED and three years of work experience that involved customer service or other considerable contact with members of the public.

SKILLS/KNOWLEDGE/ABILITIES REQUIRED:

- Ability to effectively and clearly communicate with staff, seniors, and other members of the public. Ability to maintain effective working relationships with staff, seniors, and other members of the public.
- Basic clerical skills and knowledge of office procedures including the handling of money and issuance of receipts.
- Knowledge of and ability to work with senior populations.
- Ability to type at least 35 words per minute. Ability to use basic word-processing software.

LICENSING REQUIREMENTS:

Valid California Driver's License and a satisfactory driving record are conditions of initial and continued employment.

WORKING CONDITIONS:

Work is performed in a normal office and classroom environment. The position requires ability to talk, observe activities, listen, stand, sit, kneel, reach, move, engage in repetitive motions, operate computer keyboard and printer, typewriter, copier, telephone, fax, kitchen equipment, sound systems, and motor vehicles. At times the position involves traveling to off-site locations

where senior programs or events are held. Occasionally work requires lifting or moving up to 20 pounds.

Work hours may be irregular.

DRAFT
City of Lafayette

SENIOR CENTER COORDINATOR

POSITION DESCRIPTION

Department Parks, Trails & Recreation	**Accountable to:** Parks, Trails & Recreation Director	**FLSA Status:** Non-Exempt **FTE:** Part-time; Prorated Benefits
Class Description: Provides direction and leadership in the formulation and management of Senior Services Center activities, programs, and services and acts as staff support to the Lafayette Senior Services Commission.		

A. ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Develop, promote and implement workshop programs and events that entice, stimulate and benefit older adults in our community based on known demographics and interests. Tasks include but are not limited to
  - Recruiting, negotiating, and fostering a relationship with speakers, experts, other service providers, and entertainers.
  - Working closely with staff to manage facilities and calendar considerations in a time appropriate manner for each event and submitting polished text for timely input into the quarterly Recreation Guides and annual Lifestyle publication.
  - Providing direction to Center Assistant to manage event requirements such as facilities set ups, presenter requirements, and attendee registrations.
  - Developing, implementing, and maintaining an event promotion and marketing strategy.
  - Tracking success level of programs (evaluations, observation, attendance, and so on)

- Provide support to the Senior Services Commission both administratively and as an ear and eye to the needs of our constituency. Support includes but is not limited to:
  - Attendance at Commission Meetings and preparation and distribution of agendas and minutes for those meetings; maintaining up to date files and records to track activities, challenges, and decisions; and manage the procedures required for filling commission vacancies as established by city.
  - Provide input to the commission on issues of interest often based on frequent direct contact with our older adult and children of older adults constituency as well as other professional service providers.
  - *Note: currently the coordinator has been assigned to the Senior Needs Assessment Task Force at the behest of the Lafayette City Council. Continuing support for this function is being fine tuned and its timeframe is currently under deliberation.*

- Provide counseling as appropriate to phone callers, walk-ins, event attendees . Typical issues cover housing, legal services, financial and physical abuse, loneliness, parental safety concerns, caregiver support, and so on. Refer clients to professional resources as appropriate.

- Manage ongoing programs such as HICAP, Caregiver Support Group, weekly Tea Dance, Book Club, Diablo Valley Happiness Club, Drivers' Safety classes, Anne Randolph workshops with Blood Pressure and Memory screening components. All programs listed above frequently necessitate use of counseling and reassurance skills.

- Assist and partner with the Lamorinda Senior Transportation Program Coordinator to heighten community awareness of mobility issues in the senior population, promote the

senior transportation program, seek financial (grants, donations) and community support and, in general, stabilize and develop the program.

- Manage the annual flu clinic event in November assuring not only that attendees are well served but are safe and comfortable.

- Implement an annual yearend Holiday music event fundraiser for the Lamorinda Senior Transportation Program

- Remain alert to old and new issues in the senior industry as they evolve and use opportunities to educate, inform, and advocate. Networking with peer service providers is a necessary component of this function.

- Provide direction to and manage the performance of the Assistant Coordinator of Lafayette Senior Services so that this office achieves its mission based on items noted above.

B. OTHER RESPONSIBILITIES AND DUTIES

- Adhere to City of Lafayette purchasing, personnel, administrative and other policies and practices as required.

J. EDUCATION OR EQUIVALENT EXPERIENCE REQUIRED

Bachelor's Degree or Higher with a minimum of 3 years work experience that required excellent communication, writing, and advocacy skills.

D. SKILLS/KNOWLEDGE/ABILITIES REQUIRED:

- Ability to effectively and clearly communicate with staff, older adults, and other members of the public. Ability to maintain effective working relationships with staff, older adults, and other members of the public.
- Basic administrative skills and direct experience with office management
- Proficient in use of PC operating systems, Microsoft Word and e-mail (including attachments), comfortable with Microsoft PowerPoint and use of graphics, strong familiarity with the Internet with willingness to expand these skills, and at least novice familiarity with Microsoft Excel, Ability to multi-task and handle frequent interruptions by phone calls, walk-ins and sudden unexpected events.

LICENSING REQUIREMENTS:
Valid California Driver's License and a satisfactory driving record are conditions of initial and continued employment.

WORKING CONDITIONS:
Work is performed in a Senior Center that is located at the City's Community Center. The position requires ability to talk, observe activities, listen, stand, sit, kneel, reach, move, engage in repetitive motions, operate computer keyboard and printer, copier, telephone, fax, kitchen equipment and sound systems. At times the position involves traveling to off-site locations where senior programs or events are held. Occasionally work requires lifting or moving up to 20 pounds. Work hours may be irregular.

DRAFT
City of Lafayette

SENIOR CENTER ASSISTANT COORDINATOR

POSITION DESCRIPTION

Department Parks, Trails & Recreation	**Accountable to:** Senior Center Coordinator	**FLSA Status:** Non-Exempt **FTE:** Part-time; Prorated Benefits
Class Description: Under the direction of the Senior Services Center Coordinator, provides support to the coordinator so that the Senior Services Center may successfully implement its programs, activities, and services.		

A. ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Under the direction of the Senior Services Coordinator, follow through with event presenters and activity instructors to promote events, assure continuity, manage facility event set ups, and trouble shooting, Tasks include but are not limited to
  - Updating ongoing quarterly program texts for the next edition, proof reading new event text for input to the guides, assist with preparation of annual Lifestyles publication, assist in preparation and distribution of flyers, press releases, and other print matter.
  - Connect in person and in writing with Coordinator, presenters, and the Community Center Facilities staff person to manage room and equipment needs for each event and activity. This includes but is not limited to setup and take down.
  - Address Senior Services promotion needs on a continuing basis at the Community Center and at each event on site and off site by assuring that there are adequate PR materials displayed and distributed.
  - Assist Coordinator in nurturing a relationship with members of the print media and other services organizations. Maintain up to date lists of contacts.
  - Track success level of programs (evaluations, observation, attendance, direct feedback, and so on)
  - Make reminder calls to event/activity participant sign ups.
  - Collate and assemble event marketing packets required on a periodic basis. Recruit volunteer assistance as necessary.
  - Manage signups and follow through for A.A.R.P. Drivers courses including taking reservations, managing and tracking incoming payments, mailing of reminder postcards, and sending facility room requirements to community center facility staff person.
  - Manage and implement weekly Wednesday Tea Dance event including purchase of foods, maintaining supplies needed, signups and cash intake, room set up and take down, updating attendee information, and anything more as required. Note: a community volunteer may assume some of these functions but should be managed by the Assistant Coordinator.

- Under the direction of the Coordinator, provide support to the Senior Services Commission both administratively and as an ear and eye to the needs of our constituency. Support includes but is not limited to:

  Attendance at Commission Meetings, assistance in the preparation and distribution of agendas and minutes for those meetings; maintaining up to date files and records to track activities, challenges, and decisions; and keeping abreast of procedures required to fill commission vacancies as established by city.

- Under the direction of the Coordinator, develop skills to provide counseling as appropriate to phone callers, walk-ins, and event attendees . Typical issues cover housing, legal services,

financial and physical abuse, loneliness, parental safety concerns, caregiver support, and so on. Refer clients to the Coordinator as appropriate.

- Assist Coordinator with other ongoing programs such as HICAP legal, insurance, and long term health insurance; Caregiver Support Group, Book Club; Diablo Valley Happiness Club; Anne Randolph lectures with Blood Pressure and Memory screening components, and other group programs that may evolve.

- Provide assistance to the Center Coordinator as the center partners with the Lamorinda Senior Transportation Program to heighten community awareness of mobility issues in the senior population, promote the senior transportation program, seek financial (grants, donations) and community support and, in general, stabilize and develop the program.

- Assist the Coordinator in the preparation and implementation of two large Senior Center events: The annual November Flu Clinic and the annual yearend Holiday music concert fundraiser for the Lamorinda Senior Transportation program.

B. OTHER RESPONSIBILITIES AND DUTIES

- Adhere to City of Lafayette purchasing, personnel, administrative and other policies and practices as required.

H. EDUCATION OR EQUIVALENT EXPERIENCE REQUIRED

High Scholl /GED or higher with a minimum of 3 years work experience.

I. SKILLS/KNOWLEDGE/ABILITIES REQUIRED

- Ability to effectively and clearly communicate by phone and in person with staff, older adults, and other members of the public. Proven ability to maintain effective working relationships with staff, older adults, and other members of the public.
- Basic administrative and clerical skills.
- Proficient in use of PC/Window operating system, Microsoft Word and e-mail (including attachments), some familiarity with Microsoft PowerPoint and use of graphics, strong familiarity with the Internet with willingness to expand these skills. Ability to multi-task and handle frequent interruptions by phone calls, walk-ins and sudden unexpected events.

LICENSING REQUIREMENTS:
Valid California Driver's License and a satisfactory driving record are conditions of initial and continued employment.

WORKING CONDITIONS:
Work is performed in a Senior Center that is located at the City's Community Center. The position requires ability to talk, observe activities, listen, stand, sit, kneel, reach, move, engage in repetitive motions, operate computer keyboard and printer, copier, telephone, fax, kitchen equipment and sound systems. At times the position involves traveling to off-site locations where senior programs or events are held. Occasionally work requires lifting or moving up to 20 pounds.

Work hours may be irregular.

City of Lafayette Memorandum

To: City Council

From: Tracy Robinson, Administrative Services Director

Date: May 14, 2008

Subject: FY 08-09 Budget Proposal for Additional Van for Senior Transportation

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Introduction

The Senior Transportation program has the opportunity to receive an additional van from the County. Having two vans for the program would allow for additional rides to be offered, particularly for medical appointments, as well as have a backup van available in the event that one van is being serviced or is otherwise unavailable. The program anticipates hiring an additional paid driver in January 2009 if this option is adopted.

With two vans, it is estimated that the number of passengers served could increase from 300 per year to 400 per year, the first year and the number of rides from 2,760 to 3,240.

The General Fund currently transfers $25,000 to this program. No additional contributions from the General Fund are being solicited with this proposal.

Analysis

Pro-forma budgets have been formulated for both the One Van and Two Van options and are attached. The highlights are as follows:

	Estimated FY07-08	Proposed FY08-09	
	1 VAN	1 VAN	2 VANS
Personnel	56,362	66,103	80,510
Operations & Maintenance	18,000	26,400	46,500
TOTAL	**74,362**	**92,503**	**127,010**
Revenue	38,940	66,940	82,580
General Fund Contribution	25,000	25,000	25,000
TOTAL	**63,940**	**91,940**	**107,580**
Projected Surplus / (Deficit)	(10,422)	(563)	(19,430)
Beginning Fund Balance	33,738	23,316	23,316
Estimated Ending Fund Balance	23,316	22,753	3,887

Discussion

Costs for the Two Van option increase by $34.5K per year while revenue is projected to increase by only $15K. Therefore, while the Two Van option increases service levels and decreases the cost per mile, per passenger and per ride, the Two Van option almost completely eliminates the surplus. Therefore, without additional transfers from the General Fund or another substantial source of revenue, the Two Van option is financially viable for only one year.

Recommendation

Senior Transportation staff should do a three year cost analysis of the one and two van options that identifies the additional sources of revenue necessary to support the program.

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

ONE VAN OPTION

DEPARTMENT	Senior Transportation
FUND	36
PROGRAM	750

PROGRAM

Provide transportation options for senior and the disabled in Lafayette, Moraga and Orinda.

ACCOUNT DESCRIPTIONS

705	Clerk/Dispatcher (8 hrs/wk, $15/hr)	$6,240
	Van Driver (20 hrs/wk, $15/hr)	15,600
	Transportation Coordinator (30 hrs/wk, $25/hr)	39,000
		$60,840
861	Contract Drivers	$600

ESTIMATED REVENUES

Fares @ $3 per ride	2,640
Fundraisers	3,600
Sponsor	5,700
Grants (TBA)	25,000
Moraga (requested $25K)	25,000
Orinda (requested $14.5K)	-
East Bay Community Foundation	5,000
	66,940

PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	**($25,563)**
Contribution from Prior Year's Fund Balance	23,316
Transfer from General Fund	25,000
Projected Ending Fund Balance	$22,754

	FY 06-07	FY 07-08	FY 08-09
Passengers	158	172	300
Total Rides	2,104	2,244	2,760
Total Miles	11,579	10,701	13,200
Total Cost per Passenger	$360.78	$433.34	$308.34
Total Cost per Ride	$27.09	$33.14	$33.52
Total Cost per Mile	$4.92	$6.95	$7.01
General Fund Cost per Passenger	$158.23	$145.69	$83.33
General Fund Cost per Ride	$11.88	$11.14	$9.06
General Fund Cost per Mile	$2.16	$2.34	$1.89

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

ONE VAN OPTION

DEPARTMENT	Senior Transportation
FUND	36
PROGRAM	750

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$0	$0	$0	$0	$0	0.0%
705	Temporary Personnel	3,578	36,487	51,168	51,168	60,840	18.9%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	106	2,791	3,914	3,914	4,654	18.9%
714	Worker's Compensation	25	366	1,279	1,279	608	-52.4%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	**$3,710**	**$39,644**	**$56,362**	**$56,362**	**$66,103**	**17.3%**
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$202	$720	$1,200	$500	$1,200	0.0%
743	Postage	0	361	420	600	800	90.5%
745	Printing & Binding	0	0	200	200	200	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	197	583	1,000	500	1,000	0.0%
751	Maintenance of Vehicles	266	11,722	17,500	11,000	17,500	0.0%
761	Maintenance of Equipment	0	0	500	200	500	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	1,095	800	800	800	0.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	55	500	500	700	40.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	823	2,373	3,500	2,500	2,500	-28.6%
861	Contractual Services	1,700	448	600	600	600	0.0%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	**$3,188**	**$17,359**	**$26,220**	**$17,400**	**$25,800**	**-1.6%**
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	600	600	600	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	**$0**	**$0**	**$600**	**$600**	**$600**	**0.0%**
	BASE PROGRAM COST	**$6,897**	**$57,003**	**$83,182**	**$74,362**	**$92,503**	**11.2%**
	TOTAL PROGRAM COST	**$6,897**	**$57,003**	**$83,182**	**$74,362**	**$92,503**	**11.2%**

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
DESCRIPTION

TWO VAN OPTION

DEPARTMENT	Senior Transportation
FUND	36
PROGRAM	750

PROGRAM

Provide transportation options for senior and the disabled in Lafayette, Moraga and Orinda.

ACCOUNT DESCRIPTIONS

705	Clerk/Dispatcher (15hrs/wk, $15/hr)	$11,700
	Van Driver (40hrs/wk, $15/hr)	23,400
	Transportation Coordinator (30 hrs/wk, $25/hr)	39,000
		$74,100
861	Contract Drivers	$600

ESTIMATED REVENUES

Fares @ $3 per ride	8,880
Fundraisers	5,000
Sponsor	8,700
Grants (TBA)	25,000
Moraga (requested $25K)	25,000
Orinda (requested $14.5K)	-
CC Transit Maintenance Reimbursement	5,000
East Bay Community Foundation	5,000
	82,580
PROJECTED ENTERPRISE SURPLUS/(DEFICIT)	**($44,430)**
Contribution from Prior Year's Fund Balance	23,316
Transfer from General Fund	25,000
Projected Ending Fund Balance	$3,887

	FY 06-07	FY 07-08	FY 08-09
Passengers	158	172	400
Total Rides	2,104	2,244	3,240
Total Miles	11,579	10,701	19,800
Total Cost per Passenger	$360.78	$433.34	$317.52
Total Cost per Ride	$27.09	$33.14	$39.20
Total Cost per Mile	$4.92	$6.95	$6.41
General Fund Cost per Passenger	$158.23	$145.69	$62.50
General Fund Cost per Ride	$11.88	$11.14	$7.72
General Fund Cost per Mile	$2.16	$2.34	$1.26

CITY OF LAFAYETTE
2008-2009 PROPOSED BUDGET
EXPENDITURE DETAIL

TWO VAN OPTION

DEPARTMENT	Senior Transportation
FUND	36
PROGRAM	750

19-May-08

	PERSONNEL SERVICES	*Actual 2005-2006 Expenditures*	*Actual 2006-2007 Expenditures*	*Final 2007-2008 Budget*	*Estimated 2007-2008 Expenditures*	*Proposed 2008-2009 Budget*	*Increase Over Budget*
702	Regular Personnel	$0	$0	$0	$0	$0	0.0%
705	Temporary Personnel	3,578	36,487	51,168	51,168	74,100	44.8%
708	Overtime	0	0	0	0	0	0.0%
711	Social Security	106	2,791	3,914	3,914	5,669	44.8%
714	Worker's Compensation	25	366	1,279	1,279	741	-42.1%
721	Fringe Benefits	0	0	0	0	0	0.0%
	Subtotal PERSONNEL	**$3,710**	**$39,644**	**$56,362**	**$56,362**	**$80,510**	**42.8%**
	OPERATIONS AND MAINTENANCE						
741	Office Supplies	$202	$720	$1,200	$500	$1,200	0.0%
743	Postage	0	361	420	600	800	90.5%
745	Printing & Binding	0	0	200	200	200	0.0%
746	Books & Software	0	0	0	0	0	0.0%
748	Special Departmental Supplies	197	583	1,000	500	1,000	0.0%
751	Maintenance of Vehicles	266	11,722	17,500	11,000	35,000	100.0%
761	Maintenance of Equipment	0	0	500	200	500	0.0%
771	Maintenance of Buildings	0	0	0	0	0	0.0%
781	Maintenance of Right of Way	0	0	0	0	0	0.0%
791	Miscellaneous Expenses Under $500	0	0	0	0	0	0.0%
801	Utilities-Water	0	0	0	0	0	0.0%
805	Utilities-Sewer	0	0	0	0	0	0.0%
811	Utilities-Gas & Electric	0	0	0	0	0	0.0%
821	Utilities-Telephones	0	1,095	800	800	1,000	25.0%
825	Utilities-Garbage Disposal	0	0	0	0	0	0.0%
831	Utilities-Street Lighting	0	0	0	0	0	0.0%
835	Utilities-Traffic Signals	0	0	0	0	0	0.0%
841	Rental Expense	0	0	0	0	0	0.0%
843	Training	0	55	500	500	700	40.0%
850	Contingency	0	0	0	0	0	0.0%
851	Advertising/Legal Notices	0	0	0	0	0	0.0%
853	Community Promotion	823	2,373	3,500	2,500	4,500	28.6%
861	Contractual Services	1,700	448	600	600	1,000	66.7%
861.5	Reimbursable Emergency Response	0	0	0	0	0	0.0%
862	Contract Sheriff Services	0	0	0	0	0	0.0%
866	Contractual-Recreation	0	0	0	0	0	0.0%
881	Premium Payment-Liability	0	0	0	0	0	0.0%
885	Insurance and Surety Bonds	0	0	0	0	0	0.0%
891	Claims Payments	0	0	0	0	0	0.0%
892	Debt Service	0	0	0	0	0	0.0%
896	Insurance Reserve	0	0	0	0	0	0.0%
	Subtotal OP'S AND MAINTENANCE	**$3,188**	**$17,359**	**$26,220**	**$17,400**	**$45,900**	**75.1%**
	CAPITAL OUTLAY						
902	Land	$0	$0	$0	$0	$0	0.0%
906	Improvements	0	0	0	0	0	0.0%
907	Equipment	0	0	600	600	600	0.0%
908	Depreciation-Capital Equipment	0	0	0	0	0	0.0%
	Subtotal CAPITAL OUTLAY	**$0**	**$0**	**$600**	**$600**	**$600**	**0.0%**
	BASE PROGRAM COST	**$6,897**	**$57,003**	**$83,182**	**$74,362**	**$127,010**	**52.7%**
	TOTAL PROGRAM COST	**$6,897**	**$57,003**	**$83,182**	**$74,362**	**$127,010**	**52.7%**

City of Lafayette Staff Report

For:	City Council
By:	Tony Coe, Engineering Services Manager
Date Written:	May 16, 2008
Meeting Date:	May 27, 2008
Subject:	Capital Improvement Program

Introduction/Background

Leading up to the annual Goal Setting Workshop this past February, the City Council had been meeting with the Road Funding Task Force to discuss funding policies to address the backlog of local road repairs. At the Goal Setting session, the City Council articulated a set of directions relating to the Capital Improvement Program, with the expectation that they be incorporated in the draft FY2008-09 Municipal Budget to be reviewed at the Budget Workshop. This report will present staff's proposal for the 2009 CIP, as well as a preview of programs for the succeeding five years.

Summary of City Council Goal Setting Discussions

At the Goal Setting Workshop on February 11, the City Council expressed the following in its discussion of funding for road repairs and the Capital Improvement Program as a whole:

1. The Council acknowledged the repair of failed roads as one of the City's highest priorities. At the same time the Council recognized that current resources would not be sufficient to meet all of the City's capital needs even if all available money were devoted to them at the expense of other equally pressing demands, like police services. The Council directed the formation of a Finance Committee to analyze the municipal budget to assist in the long-range planning to fund essential city services.

2. In the immediate future, the Council intends to dedicate a significant portion of any surplus above the General Fund Reserve target to local road repairs in FY2008-9. In doing so, the Council is also mindful of the deep budget crisis occurring at the State level and the threat that this might pose to Lafayette's revenues received from the State, such as the gas tax.

3. The Council directed staff to propose a CIP roughly at the $5-million annual expenditure level over the next two to three years, with consideration of possibly deferring preventive maintenance for one year and augmenting staff resources to accelerate project delivery.

Staff has attempted to incorporate these directions in developing the proposed program discussed below.

Revenue Forecasts

The City Council is already familiar with the historical sources of revenues that fund capital improvements in Lafayette. They include, in rounded annual figures, the following:

o General Fund:	$1,000,000
o Gas Tax:	$ 400,000
o Measure C/J Sales Tax Return-to-Source:	$ 300,000
Subtotal	*$1,700,000*

In the Council's recent discussions with the Road Funding Task Force, some additional one-time revenues were identified that could potentially augment capital funding. A brief discussion of each revenue source is below.

- Pavement Management Program Sinking Fund- This fund consists of the remaining balance from a prior-year reserve established by the Council as a contingency against escalating construction prices for approved projects. In FY2007-8 the Council also set aside an additional $590,000 for road projects to be determined. Staff proposes to dedicate the current balance of the sinking fund of $753,000 to the 2009 CIP.

- Proposition 1B Local Share- California voters passed Proposition 1B, which includes $2 billion for cities and counties to fund maintenance and improvements of local transportation infrastructure. Lafayette's share of this bond is $800,000. The State Legislature has made $400,000 available in the next fiscal year. When and how the remaining balance will be distributed is unknown and subject to future legislative action. Staff proposes to program $400,000 for the 2009 CIP, and assumes for planning purposes that $80,000 annually will be available in the succeeding five years.

- Surplus above Reserve Target- The General Fund had been projected to have a surplus of $1.8 million over the reserve target by the end of FY2007-08. The City Council has indicated your intent to dedicate a significant portion of this money to road repairs. Recent budget estimates for FY2008-09 forecast significant outlays in areas such as police services and the regional emergency communication system, thereby substantially drawing down the surplus. At this time staff estimates that about $1 million would be available for the 2009 CIP. Should the surplus exceed the budget forecast, staff recommends that it be kept in reserve to react to unforeseen circumstances, or to backfill expected revenues that may not materialize in future years. The Council has already expressed concerns about potential revenue reductions resulting from the State's actions to deal with California's budget deficit. As an example, staff has received unofficial word that payment of the gas tax may be deferred well past September. This single action by the State could have a $400,000 impact on Lafayette's cash flow. Moreover, construction bids have been unusually volatile over the last three years, largely due to the fluctuation of commodity prices. Maintaining a surplus in the reserve would allow the City to deal with unanticipated cost escalation without having to trim or delay planned projects.

- Palos Colorados Development Traffic Mitigation Payment- An agreement is in place for Lafayette to receive $2.5 million from this development in the Town of Moraga. The City Council has also made no formal decisions on how this money would be spent

when received; however, since the payment relates to traffic mitigation, road repairs and/or police services could logically receive strong consideration. The availability of funds will depend on the timing of the completion of the development, which is very uncertain under current economic conditions. The best-case scenario is that Lafayette would receive the money starting in 2010, but conceivably this development could stall for many years waiting for a recovery in the housing and credit markets. We may in fact receive no payment in the foreseeable future.

- Debt Repayment from Redevelopment Agency- The RDA owes roughly $4.7 million to the General Fund. Again there have been no decisions made as to when this debt would be repaid, and once repaid, what the General Fund expenditure priorities would be. The Agency plans to issue bonds in 2008 to fully fund the Lafayette Library and Learning Center Project, and the next bond sale could be around 2011. But the Agency has yet to make final decisions about financing library operations and implementation of the Downtown Strategic Plan that is currently in development. Subsequent to 2011, the Agency may issue bonds only once again in 2015. Realistically, the RDA's ability to repay the General Fund may be closer to $1 million in the near term.

In addition to the above, four other miscellaneous pots of funding are available for specific projects. They are:

- The water district recently replaced its mains in Victoria Avenue and Victoria Court. The district has offered to contribute $38,000 toward a road reconstruction project in exchange for waiving its road restoration requirements. Coincidentally these two roads rank near the top of the list of failed roads, and staff is proposing to include them in the 2009 CIP. Even though the District's offer is small in percentage terms relative to the project cost, about 13%, staff is recommending that the City accepts.
- The State "Safe Route to School" grant program announced that Lafayette is eligible to receive $350,000 for a sidewalk project on Stanley Boulevard in FY2008-09. This will allow the completion of a usable segment from Camino Diablo to Vacation Drive as a first phase of the plan for this street, and staff has included this project in the 2009 CIP. There is a 10% match required from the City to receive the grant.
- Overhead utility lines on Lafayette Circle are scheduled to be placed underground in 2010. The existing streetlights on utility poles will be removed in the process, resulting in the need for replacement lights. The Downtown Street Improvements Master Plan also calls for installation of new street lights on Mt. Diablo Boulevard in the core area, with the section between Oak Hill Road and Mt. View Drive on the south side being the next phase. The City Council has established the Core Area Streetlight Replacement Reserve for this type of projects, and staff recommends allocating $400,000 from that reserve for these two projects in 2011. The Core Area account currently requires a subsidy from the General Fund. Full funding of this project assumes that the City Council will continue to set aside $50,000 annually to add to the current balance of $250,000 in the street light reserve.
- Finally, the 2008 CIP includes a project to resurface a portion of Mt. Diablo Boulevard. This project is funded by a federal grant, with a local matching using the City's gas tax

revenue. Staff was recently able to obtain roughly $247,000 in Lamorinda Regional Transportation Mitigation Fee, which now can be used to match the federal grant. Staff proposes to reallocate the corresponding amount of gas tax revenue from 2008 to 2009.

The above revenue sources are tabulated in Table 1, shown with staff's assumptions regarding the timing of each funding source. Looking at the grand totals in the bottom line, it is conceivable that in the best-case scenario the City could fund a $15 million capital program over the next three years, or an average of $5 million per year. However, staff would emphasize that this is based on some very optimistic assumptions about the Palos Colorados mitigation payment and the RDA debt repayment becoming available. Absent the Palos money, and assuming a more realistic $1 million figure from the RDA, available capital funding in the next three years (2009-2011) is closer to $9.5 million, or an average of over $3 million per year. Looking three additional years beyond (2012-2014), funding for capital projects would revert back to the $1.7 million annual level plus any Proposition 1B money that may become available.

Proposed Expenditures

The tables at the end of this staff report outline projects proposed by staff for each calendar year over the next six years under the two funding assumptions. With the optimistic but perhaps unrealistic scenario, the first three years starting in 2009 contain an average of $5 million in projects per year, with roughly $4.5 million in 2009, $5 million in 2010, and $6 million in 2011. For the second three years beginning 2012, the CIP would average about $1.8 million per year.

The bulk of the expenditures occurs over the first three years, and the sequencing is intended to coordinate the project workload with available staff capacity and the timing of funding. Currently one staff engineer is dedicated to the construction of the library project, which is anticipated to be completed in 2009, after which time this engineer would be available to handle road projects. That would coincide with the availability of the Palos and RDA funds, if they do in fact materialize at all. Lastly, some utility agencies such as the sewer district have planned projects to replace their facilities in Lafayette. Staff is coordinating the timing of our projects to avoid having trench cuts being made in newly paved roads.

Two-thirds of the money allocated to projects in the six-year program would be devoted to pavement reconstruction and related infrastructure work on local roads. Council will recall that staff used the CPAC screening criteria to prioritize the original 118 failed public roads in Lafayette (Four are expected to be repaired in 2008). Generally conforming to this ranking, forty-nine of these roads have been included in the proposed CIP. The remaining projects in the CIP consist mainly of maintenance work such as surface seals and pavement overlays to prevent degradation of roads currently in good condition.

A reduced level of funding (without the Palos and RDA monies) would not change staff's recommendations for a $4.5 million CIP in 2009. However, expenditures in the subsequent two years would be reduced to $2.8 million and $2.2 million, respectively. In those years PMP maintenance would be funded at $500,000 annually, about half of the required level of effort.

Table 1
Capital Funding Projections
2009 - 2014

Funding Source	*2009*	*2010*	*2011*	*2012*	*2013*	*2014*
General Fund Annual Allocation	1,009,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Gas Tax	400,000	400,000	400,000	400,000	400,000	400,000
Measure C/J Sales Tax [1]	275,000	300,000	300,000	300,000	300,000	300,000
PMP Sinking Fund	753,000	-	-	-	-	-
Proposition 1B [2]	400,000	80,000	80,000	80,000	80,000	80,000
General Fund Reserve Surplus	1,009,000	-	-	-	-	-
EBMUD Contribution- Victoria Ave [3]	38,000	-	-	-	-	-
Reallocated Gas Tax	247,000	-	-	-	-	-
Safe Routes to School- Stanley Blvd [3]	350,000	-	-	-	-	-
Core Area Streetlight Reserve [3]			400,000			
Initial RDA Debt Repayment [4]		1,000,000				
Subtotals	*4,481,000*	*2,780,000*	*2,180,000*	*1,780,000*	*1,780,000*	*1,780,000*
Palos Colorados Mitigation [5]	--	1,250,000	1,250,000	--	--	--
Additional RDA Debt Repayment [5]	--	1,000,000	2,700,000	--	--	--
Grand Totals	*4,481,000*	*5,030,000*	*6,130,000*	*1,780,000*	*1,780,000*	*1,780,000*

[1] In 2009 sales tax is adjusted down to anticipate impacts from a potential economic recession, with the General Fund Reserve balancing the difference.

[2] After initial lump sum, remaining Prop. 1B money is assumed to average $80,000 per year over five years starting 2010.

[3] Funding is project-specific and contingent on City Council continuing contribution to street light reserve.

[4] Probability and amount of initial RDA repayment depend on final cost and cash position of the Lafayette Library construction.

[5] Availability is uncertain but assumed to occur over two years starting 2010 for planning purposes.

Of the 49 streets referenced previously, about half would now have to be deferred, but work on local roads would still account for two-thirds of the money allocated to projects.

There have been suggestions to utilize consultant services as a way to increase the number of projects being delivered. The City Council especially wants to immediately accelerate the number of local road repair projects. Staff's projections show that the current staffing level is sufficient to deliver within a reasonable timeframe all the projects for which we have identified funding. Consultants could be used to augment staffing if funding beyond staff's forecast somehow materializes. However, there are trade-offs to be considered in this approach. Currently, consultants are used for design services for complex projects, with staff engineers performing project oversight, including construction management functions. Staff has found from experience that this arrangement represents the best combination of efficiency and quality control in the long run. Using consultants for project management will result in a significantly higher overhead cost. For example, consultant construction management of a typical million-dollar project over a three-month construction period would cost around $130,000. This is more than the cost of an associate staff engineer fully loaded (benefits, insurance, office rent, vehicle, etc.) for the entire year. Moreover, significant staff time would still be required to oversee and train consultants, who are typically unaccustomed to Lafayette's policies and practices, especially in the area of customer outreach and accountability to our residents. Lastly it is not uncommon for consultants to have multiple projects from different clients at the same time, making it difficult for them to commit the level of time and effort that Lafayette expects during the busy construction season.

The City Council and the Road Funding Task Force have also had discussions about the possibility to defer pavement maintenance to increase funding for reconstruction of failed roads. Both the Capital Projects Assessment Committee (CPAC) and staff have expressed to the Council that we do not recommend this approach. Lafayette has spent in excess of $50 million over the past decade plus to upgrade and replace the majority of the City's road and drain infrastructure, including many local roads. Currently the annual maintenance burden is between $800,000 and $1 million, while the replacement cost of all roads is in the range of $120 million. Given that the cost to maintain is but a small fraction of the replacement cost, CPAC strongly advocates continued funding for maintenance work to avoid having these facilities join the backlog of failed roads. As pointed out previously, the proposed CIP would spend over two-thirds of the money allocated to projects on local road reconstruction over the next six years. The list of maintenance projects also includes a fair number of local roads. In short, this program is consistent with the City Council's regard for local roads as a high capital funding priority.

Remaining Backlog

In the best-case scenario, the proposed CIP would address 49 of the remaining 114 failed local roads. By the end of 2014, the remaining backlog of 65 roads would total roughly $10 million dollars (2014 dollars). Beginning 2012, unless new revenue sources are found, the capital program will be limited to about $600,000 per year in local road repair projects. This assumes an on-going PMP maintenance burden of about $900,000 annually. At that rate, it would take a little over 30 years, or 2045, to address all failed local roads.

For the sake of discussion staff tested a scenario where all available money is allocated to rebuild the remaining local roads at the expense of foregoing all maintenance. At the rate of $1.5 million

of work annually, it would take about eight years. At that point Lafayette would have no failed roads; however, the trade-off would be that the maintenance backlog would have built up to over $7.5 million over that span of time. This cost would not only be growing at the rate of inflation, but would also continue to be compounded by the fact that more expensive maintenance treatments would then be required due to the foregoing of timely maintenance early on. For example, a street that could have been slurry-sealed would now need an overlay; a street that could have been overlaid would now be near failed conditions, and so on. If somehow one could stop road conditions from deteriorating, it would still take 16 years to clear the maintenance backlog. Since unmaintained roads do deteriorate and do so at an accelerated pace over time, conceivably available funding would never catch up to the growing cost of the maintenance backlog, resulting in a new list of failed roads.

Board Reviews

The Capital Projects Assessment Committee (CPAC) reviewed staff's recommendations at a public meeting on April 15. The City Council Public Works Subcommittee and members of the Road Funding Task Force were notified of this meeting. CPAC supported the CIP in its current form, with emphasis on the need to maintain at least 50% funding for on-going road maintenance. The Committee is sensitive to the need to undertake local road repairs as quickly as possible, but feels that it is equally important to protect the investment that has been made in the public infrastructure over the past 15 years.

The CIP was subsequently reviewed by the Circulation Commission with the Bicycle and Pedestrian Advisory Committee at a public meeting on May 5. The Commission did not recommend any substantive changes to the CIP, but some commissioners suggested that the City Council consider not subsidizing the streetscape improvements in the downtown with General Fund unless there is a successful tax proposal to address the local road repair backlog.

The Planning Commission reviewed the CIP at a public meeting on May 15. The Commission suggested no changes to the program and found it consistent with the General Plan. The Commission particularly supported the goal of the pathway project on Mt. Diablo Boulevard from Risa Road to the Lafayette Reservoir. It also emphasized the importance of following through to implement the Downtown Street Improvements Master Plan in the block between the two Lafayette Circle intersections. The Commission underscored that this block would complete a critical gap in the downtown streetscape and achieve continuity and consistency in the core area where pedestrian and retail activities are most active. Currently the CIP includes a project in 2011 to complete this work.

CEQA for 2009 CIP

Except for two pathway/sidewalk projects, the remainder of the CIP qualifies for a Categorical Exemption under CEQA Section 15301, 15302, and 15304. These projects involve either a maintenance activity or reconstruction of existing road and drain facilities in kind within the right-of-way, with no change in function or capacity or material impacts to adjacent properties or resources. With the City Council's adoption of this finding, staff would file a Notice of Exemption for these projects.

EBMUD is currently the lead agency for the pathway project on Mt. Diablo Boulevard and would complete the CEQA process for it as part of the project design development. The Stanley Boulevard sidewalk would have its own CEQA process at a later time as part of obligating the grant funding from the State.

Recommendation

1. Approve 2009 Capital Improvement Program and allocate funding as shown in the FY2008-09 Municipal Budget.

2. Adopt CEQA Categorical Exemption for road and drain projects in 2009 Capital Improvement Program.

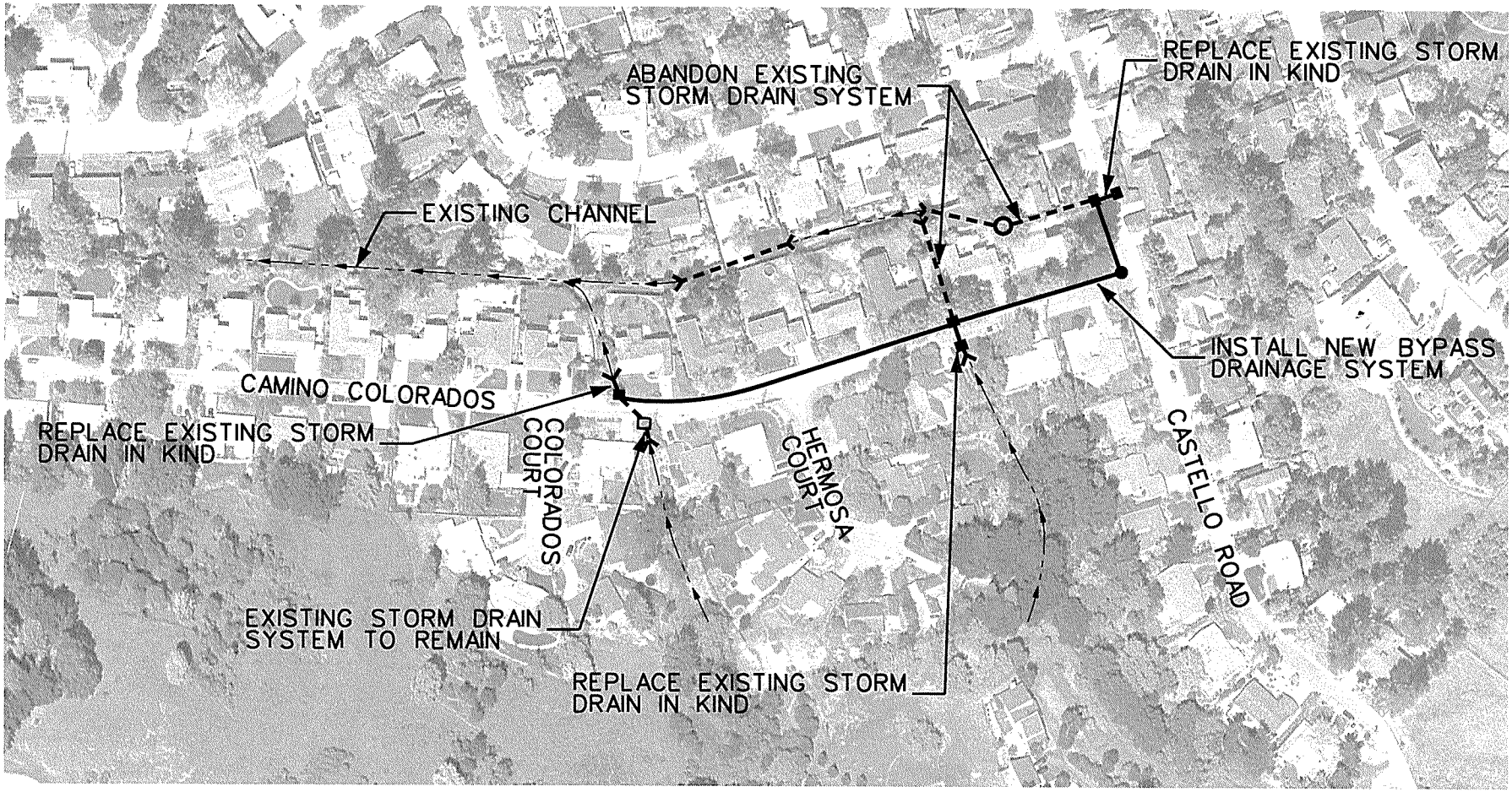
CITY OF LAFAYETTE
CAPITAL IMPROVEMENT PROGRAM
EXPENDITURES (2009 – 2014)

CAPITAL IMPROVEMENT PROGRAM
2009

	Street Name	Begin Location	End Location	Cost
LOCAL ROAD REPAIR:				
	HASTINGS CT	END (E)	END (W)	$ 90,000
	VICTORIA AVE	MORAGA BL	MORAGA BL	$ 228,000
	VICTORIA CT	VICTORIA	END (N)	$ 72,000
	WALNUT LN	SWEET DR	END (W)	$ 355,000
	CAMINO COLORADOS	ST MARY'S	CASTELLO RD	$ 284,000
	HERMOSA CT	CAMINO COLORADOS	END (S)	$ 37,000
	EVELYN CT	WALNUT LN	END (S)	$ 52,000
	RELIEZ STATION RD	OLYMPIC	PLEASANT HILL RD	$ 294,000
	RANCHO VIEW DR	PLEASANT HILL	END (N)	$ 421,000
	SUBTOTAL			$ 1,833,000
DRAINAGE AND OTHER IMPROVEMENTS:				
	MT. DIABLO BLVD MULTI-PURPOSE PATHWAY (Risa Rd to Lafayette Reservoir, Construction Management Only)			$ 20,000
	STANLEY BLVD SIDEWALK (Phase 1, Camino Diablo to Vacation Drive)			$ 385,000
	CAMINO COLORADOS DRAINAGE			$ 202,000
	HASTINGS CT STABILIZATION			$ 50,000
	VICTORIA AVE DRAINAGE			$ 200,000
	WALNUT LN DRAINAGE			$ 167,000
	SUBTOTAL			$ 1,024,000
PMP MAINTENANCE:				
	CAMINO DIABLO	STANLEY BLVD	EL CURTOLA BLVD	$ 174,000
	DEER HILL RD	FIRST ST	PLEASANT HILL RD	$ 557,000
	ST MARY'S RD	BUCKEYE FIELDS	FLORENCE DR	$ 414,000
	SUBTOTAL			$ 1,145,000
OVERHEAD				$ 479,000
TOTAL PROGRAM				**$ 4,481,000**

LAFAYETTE

CAMINO COLORADOS
DRAINAGE CONCEPT

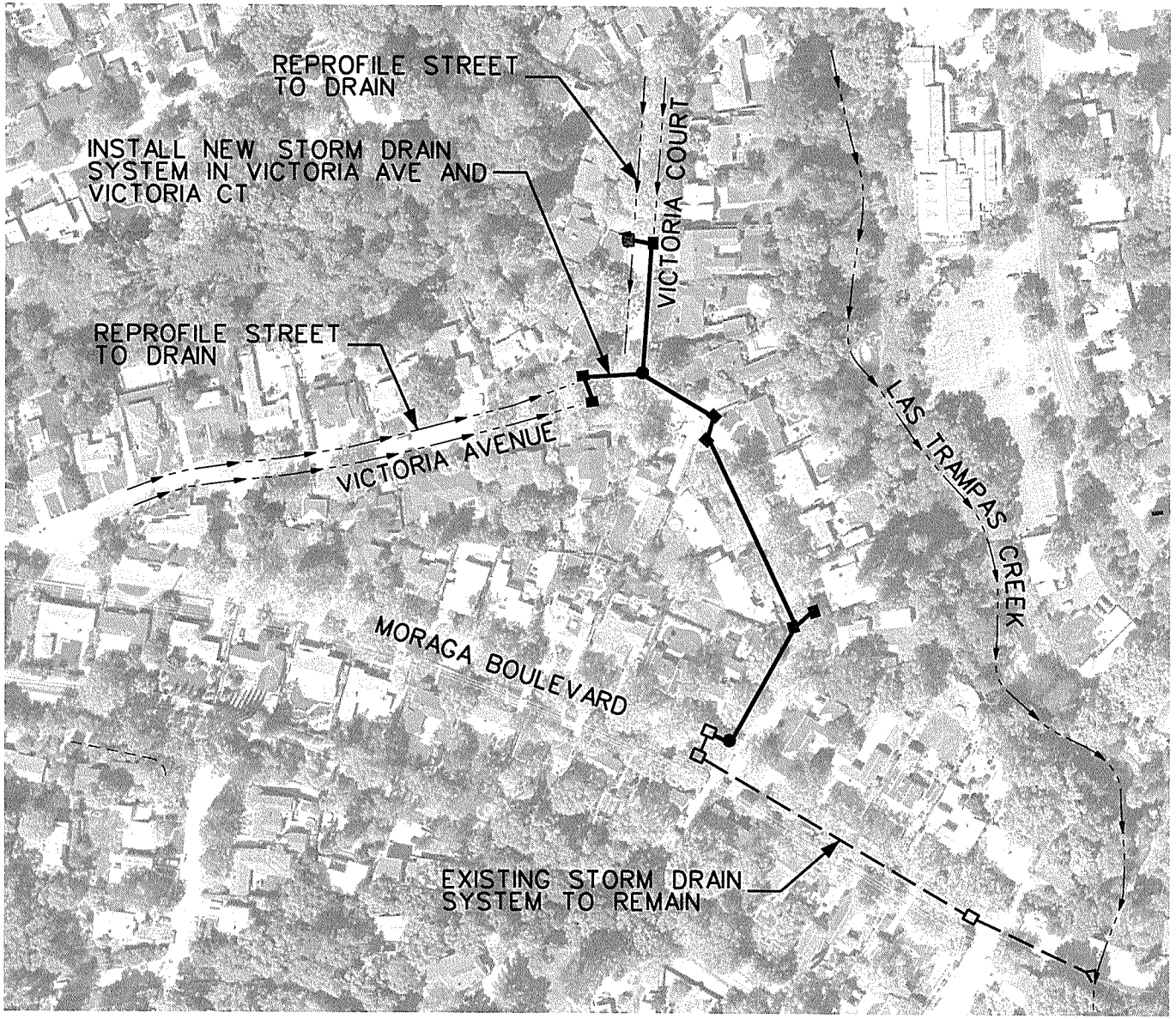


LEGEND:

- NEW STORM DRAIN PIPE
- NEW STORM DRAIN INLET
- NEW STORM DRAIN MANHOLE
- EXISTING STORM DRAIN PIPE
- EXISTING STORM DRAIN INLET
- EXISTING STORM DRAIN MAHOLE

LAFAYETTE

VICTORIA AVENUE AND VICTORIA COURT
DRAINAGE CONCEPT

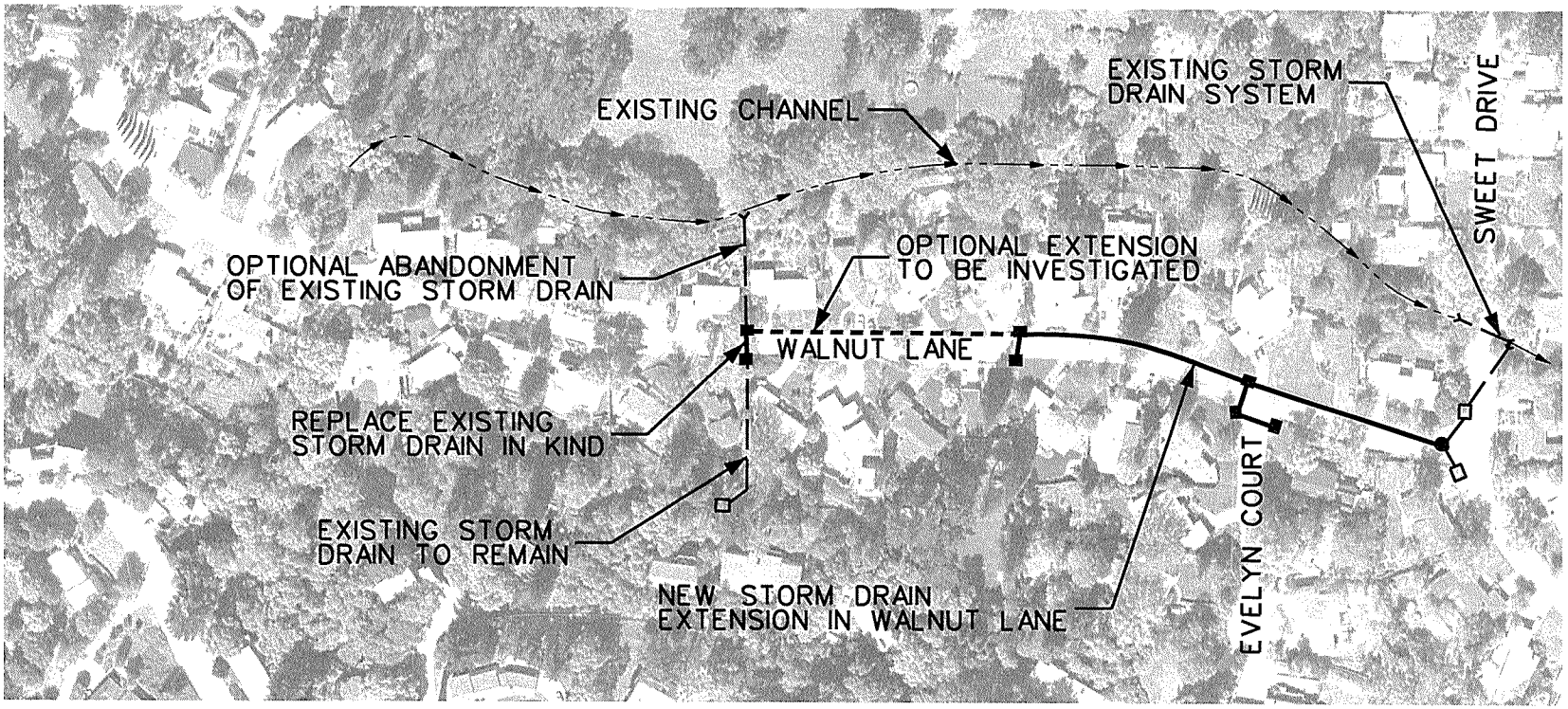


LEGEND:

- NEW STORM DRAIN PIPE
- NEW STORM DRAIN INLET
- NEW STORM DRAIN MANHOLE
- EXISTING STORM DRAIN PIPE
- EXISTING STORM DRAIN INLET

LAFAYETTE

WALNUT LANE
DRAINAGE CONCEPT



LEGEND:

- NEW STORM DRAIN PIPE
- NEW STORM DRAIN INLET
- NEW STORM DRAIN MANHOLE
- EXISTING STORM DRAIN PIPE
- EXISTING STORM DRAIN INLET

CAPITAL IMPROVEMENT PROGRAM
2010

	Street Name	Begin Location	End Location	Cost
LOCAL ROAD REPAIR:				
	VIA ROBLE	VIA BAJA	QUAIL RIDGE	$ 492,000
	GARDEN LN	LAUREL	END (N)	$ 125,000
	OLD JONAS HILL RD	MORAGA RD	END (S)	$ 535,000
	MONROE AV	FIRST	MORAGA BL	$ 264,000
	O`CONNOR DR	MORAGA RD	707' E/O OAK	$ 212,000
	JOHN WY	POWELL	OLD JONAS HILL RD	$ 126,000
	POWELL DR	JOHN WY	END (W)	$ 109,000
	MICHAEL LN	LUCAS	GLENSIDE DR	$ 432,000
	CORDOVA WY	ROHRER	CASTELLO RD	$ 176,000
	LINCOLNSHIRE	EL CURTOLA	END (E)	$ 64,000
	RUTH CT	EL CURTOLA BL	END (W)	$ 89,000
	WESTMINSTER PL	EL CURTOLA	END (W)	$ 83,000
	IVANHOE AV	RELIEZ VALLEY RD	END (S)	$ 256,000
	PLYMOUTH RD	QUANDT	END (E)	$ 129,000
	SUBTOTAL			$ 3,092,000
DRAINAGE & OTHER IMPROVEMENTS:				
	LAFAYETTE CIR UG (Service Conversion Only)			$ 20,000
	LINCONSHIRE/WESTMINSTER DRAINAGE			$ 18,000
	MICHAEL LN DRAINAGE			$ 190,000
	MONROE AVE SIDEWALK			$ 190,000
	O'CONNOR DR DRAINAGE			$ 44,000
	OLD JONAS HILL RD DRAINAGE			$ 260,000
	VIA ROBLE DRAINAGE			$ 140,000
	SUBTOTAL			$ 862,000
PMP MAINTENANCE:				
	BROOK ST	MTN VIEW DR	HOUGH AV	$ 159,000
	MORAGA RD	CITY LIMIT	RIMROCK RD	$ 125,000
	N. BUCHAN DR	OLD TUNNEL RD	STANWOOD DR	$ 131,000
	OLD TUNNEL RD	WINDSOR DR	LINDA VISTA LN	$ 66,000
	SUBTOTAL			$ 481,000
OVERHEAD				$ 600,000
TOTAL PROGRAM				**$ 5,035,000**

CAPITAL IMPROVEMENT PROGRAM
2010
(No New Funding from RDA and Palos Mitigation Fee)

	Street Name	Begin Location	End Location	Cost
LOCAL ROAD REPAIR:				
	VIA ROBLE	VIA BAJA	QUAIL RIDGE	$ 492,000
	MONROE AV	FIRST	MORAGA BL	$ 264,000
	MICHAEL LN	LUCAS	GLENSIDE DR	$ 432,000
	GARDEN LN	LAUREL	END (N)	$ 125,000
	SUBTOTAL			$ 1,313,000
DRAINAGE & OTHER IMPROVEMENTS:				
	LAFAYETTE CIR UG (Service Conversion Only)			$ 20,000
	MICHAEL LN DRAINAGE			$ 190,000
	MONROE AVE SIDEWALK			$ 190,000
	VIA ROBLE DRAINAGE			$ 140,000
	SUBTOTAL			$ 540,000
PMP MAINTENANCE:				
	BROOK ST	MTN VIEW DR	HOUGH AV	$ 159,000
	MORAGA RD	CITY LIMIT	RIMROCK RD	$ 125,000
	N. BUCHAN DR	OLD TUNNEL RD	STANWOOD DR	$ 131,000
	OLD TUNNEL RD	WINDSOR DR	LINDA VISTA LN	$ 66,000
	SUBTOTAL			$ 481,000
OVERHEAD				$ 484,000
TOTAL PROGRAM				**$ 2,818,000**

CAPITAL IMPROVEMENT PROGRAM
2011

	Street Name	Begin Location	End Location	Cost
LOCAL ROAD REPAIR:				
	VALENTE DR	ACALANES	MARIO WY	$ 116,000
	WHITE OAK DR	CREST RD	END (W)	$ 319,000
	CREST RD	MIDDLE RD	END (W)	$ 266,000
	FIORA PL	ACALANES RD	END (W)	$ 101,000
	MARIO WY	VALENTE	END (E)	$ 133,000
	LEROY WY	PEARDALE (S)	PEARDALE (N) DR	$ 114,000
	MARGUERITE CT	PEARDALE (N)	END (E)	$ 31,000
	AUGUSTINE LN	GLENSIDE	END (S)	$ 165,000
	LOS PALOS DR	SHARON	GLENSIDE DR	$ 182,000
	SANDALWOOD CT	MERRIWOOD DR	END (W)	$ 407,000
	SOMERSET DR	HUNTLEIGH	LUCAS DR	$ 303,000
	SWEETBRIER CR	SANDALWOOD CT	SANDALWOOD CT	$ 355,000
	LUCAS DR	SOMERSET	END	$ 993,000
	BLACK HAWK RD	SPRINGHILL	EAGLE POINT RD	$ 586,000
	SUBTOTAL			$ 4,071,000
DRAINAGE & OTHER IMPROVEMENTS:				
	CREST ROAD DRAINAGE			$ 90,000
	LAFAYETTE CIR STREETLIGHTING			$ 150,000
	MT. DIABLO BLVD CORE AREA SIDEWALK & STREETLIGHTING (Oak Hill Rd to Mt. View Dr)			$ 250,000
	SUBTOTAL			$ 490,000
PMP MAINTENANCE:				
	BUZZIE CT	AUGUSTINE LN	END	$ 11,000
	S. PEARDALE DR	U. HAPPY VALLEY RD	N. PEARDALE DR	$ 24,000
	U. HAPPY VALLEY RD	EL NIDO RANCH	HAPPY VALLEY RD	$ 138,000
	OLYMPIC BL	RELIEZ STATION RD	PLEASANT HILL RD	$ 51,000
	SCHOOL ST	FIRST ST	TOPPER LN	$ 79,000
	STANLEY BL	PLEASANT HILL RD	CAMINO DIABLO	$ 70,000
	HIGHLAND RD	SUNDALE RD (W)	SUNDALE RD (E)	$ 231,000
	LAFAYETTE CIR	MT DIABLO BL	HOUGH AV	$ 105,000
	SCHOOL ST	MORAGA RD	FIRST ST	$ 96,000
	SUNDALE RD	HIGHLAND RD	END (E)	$ 198,000
	SUBTOTAL			$ 1,003,000
OVERHEAD				$ 618,000
TOTAL PROGRAM				**$ 6,182,000**

CAPITAL IMPROVEMENT PROGRAM
2011
(No New Funding from RDA and Palos Mitigation Fee)

	Street Name	Begin Location	End Location	Cost
LOCAL ROAD REPAIR:				
	OLD JONAS HILL RD	MORAGA RD	END (S)	$ 535,000
	CORDOVA WY	ROHRER	CASTELLO RD	$ 176,000
	LOS PALOS DR	SHARON	GLENSIDE DR	$ 182,000
	SUBTOTAL			$ 711,000
DRAINAGE & OTHER IMPROVEMENTS:				
	OLD JONAS HILL RD DRAINAGE			$ 260,000
	LAFAYETTE CIR STREETLIGHTING			$ 150,000
	MT. DIABLO BLVD CORE AREA SIDEWALK & STREETLIGHTING (Oak Hill Rd to Mt. View Dr)			$ 250,000
	SUBTOTAL			$ 660,000
PMP MAINTENANCE:				
	OLYMPIC BL	RELIEZ STATION RD	PLEASANT HILL RD	$ 51,000
	SCHOOL ST	TOPPER LN	MORAGA RD	$ 175,000
	STANLEY BL	PLEASANT HILL RD	CAMINO DIABLO	$ 70,000
	LAFAYETTE CIR	MT DIABLO BL	HOUGH AV	$ 105,000
	SUBTOTAL			$ 401,000
OVERHEAD				$ 498,000
TOTAL PROGRAM				**$ 2,270,000**

CAPITAL IMPROVEMENT PROGRAM
2012

	Street Name	Begin Location	End Location	Cost
LOCAL ROAD REPAIR:				
	MANZANA PL	OLD TUNNEL RD	END (S)	$ 47,000
	MARYOLA CT	WINDSOR	END (E)	$ 143,000
	HERMAN DR	MORAGA RD	END (W)	$ 122,000
	LITTLE LN	FOYE DR	END (W)	$ 90,000
	OLIVER CT	MORAGA	END (E)	$ 54,000
	ROWE PL	MORAGA	END (E)	$ 50,000
	SUBTOTAL			$ 506,000
PMP MAINTENANCE:				
	ACALANES RD	HIDDEN VALLEY RD	CORALEE LN	$ 39,000
	BOYER CIR	DEWING AV	DEWING AV	$ 64,000
	MARTINO RD	SPRINGHILL RD	N SCENIC DR	$ 24,000
	OAK HILL RD	MT DIABLO BL	N THOMPSON RD	$ 89,000
	ORCHARD RD	DEER HILL RD	OAK HILL RD	$ 33,000
	VISTA BELLA	END (W)	END (S)	$ 16,000
	DIABLO CIR	HIDDEN VALLEY RD	CREST RD	$ 36,000
	HIDDEN VALLEY RD	ARBOR WAY	ACALANES RD	$ 83,000
	KNOX DR	HIDDEN VALLEY RD	SILVERWOOD DR	$ 80,000
	SPRINGHILL RD	PLEASANT HILL RD	SPRING HILL LN	$ 202,000
	ST MARY'S RD	MORAGA RD	HOPE LN	$ 154,000
	VALENTE CT	ACALANES RD	END	$ 26,000
	VIA ROBLE	DOLORES DR	VIA BAJA	$ 199,000
	SUBTOTAL			$ 1,045,000
OVERHEAD				$ 280,000
TOTAL PROGRAM				**$ 1,831,000**

CAPITAL IMPROVEMENT PROGRAM
2013

	Street Name	Begin Location	End Location	Cost
LOCAL ROAD REPAIR:				
	READ DR	ROHRER DR	END	$ 270,000
	CHESTNUT ST	WALNUT	DEWING AV	$ 177,000
	WALNUT ST	CHESTNUT	DEWING AV	$ 185,000
	SUBTOTAL			$ 632,000
DRAINAGE & OTHER IMPROVEMENTS:				
	CHESTNUT ST SIDEWALK			$ 148,000
	SUBTOTAL			$ 148,000
PMP MAINTENANCE:				
	LOS PALOS DR	GLENSIDE DR (N)	GLENSIDE DR (S)	$ 47,000
	MEEK PL	CAROLYN CT	SUNSET LOOP	$ 12,000
	MT DIABLO BL	EL NIDO RANCH	DOLORES DR	$ 326,000
	MTN VIEW DR	BROOK ST	END	$ 76,000
	OLD TUNNEL RD	LINDA VISTA	EL CURTOLA	$ 55,000
	RAHARA DR	LOS ARABIS DR	U. HAPPY VALLEY RD	$ 29,000
	ROSE CT	ROSE LN	END	$ 10,000
	WINDSOR DR	CONDIT RD	OLD TUNNEL RD	$ 60,000
	CASTELLO RD	CAMINO COLORADOS	ROHRER DR	$ 30,000
	FRANKLIN LN	HAPPY VALLEY RD	END	$ 70,000
	HAPPY VALLEY RD	WHITE PINE LN	CITY LIMIT	$ 39,000
	TOPPER LN	SCHOOL ST	ST MARY'S RD	$ 58,000
	SUBTOTAL			$ 812,000
OVERHEAD				$ 288,000
TOTAL PROGRAM				**$ 1,880,000**

CAPITAL IMPROVEMENT PROGRAM
2014

	Street Name	Begin Location	End Location	Cost
LOCAL ROAD REPAIR:				
	CARLYLE TERRACE	SWEET	END (E)	$ 249,000
	NORDSTROM LN	HILLTOP	GLEN RD	$ 282,000
	HILLTOP DR	NORDSTROM	HASTINGS CT	$ 85,000
	SUBTOTAL			$ 616,000
DRAINAGE & OTHER IMPROVEMENTS:				
	NORDSTROM LN DRAINAGE			$ 60,000
	SUBTOTAL			$ 60,000
PMP MAINTENANCE:				
	BROOK ST	HOUGH AV	MORAGA RD	$ 28,000
	EL NIDO RANCH RD	PINE LN	U. HAPPY VALLEY RD	$ 72,000
	HAMLIN RD	MORAGA RD	SOLANA	$ 35,000
	LAUREL DR	DEER HILL RD	END	$ 38,000
	MEADOW LN	FRANKLIN LN	ROSE LN	$ 28,000
	PINE LN	TIMOTHY LN	END	$ 17,000
	REVERE RD	ACALANES RD	ADDRESS #869	$ 14,000
	SECOND ST	GOLDEN GATE WY	END	$ 25,000
	SILVERWOOD DR	KNOX DR	CITY LIMIT	$ 74,000
	WITHERS AV	TAYLOR BL	RELIEZ VALLEY RD	$ 50,000
	RELIEZ STATION RD	GLENSIDE DR	OLYMPIC BL	$ 384,000
	RICHELLE CT	RELIEZ STATION RD	END	$ 44,000
	SUBTOTAL			$ 809,000
OVERHEAD				$ 297,000
TOTAL PROGRAM				**$ 1,782,000**

LAFAYETTE: 4th Quarter 2007 Sales Tax Forecast Summary

FY 2007-2008

Current Year Cash Receipts	$2,601,857	*Date:*	May 9, 2008
One-time Adjustments	(6,369)	*Budget:*	
New Accounts	24,192		
Closed Accounts	(3,028)		
Other Adjustments & Prior Period: Current	0		
Adjusted Base	$2,616,652		

	Annualized Rate	*FY 2007-2008 Forecast*	*Prior Period Adjustments*	*FY 2008-2009 Base*
Pessimistic: -4%	-1.000%	**$2,590,485**	0	$2,590,485
Most Likely: -3%	-0.750%	**$2,597,027**	0	$2,597,027
Optimistic: 0%	0.000%	**$2,616,652**	0	$2,616,652

Other Adjustments	*Event Quarter*	*Estimate*

Prior Period Adj. Received in 2007Q1: Current	
Prior Period Adj. Received in 2007Q2: Next	
Prior Period Adj. Received in 2007Q3: Next	
Prior Period Adj Received in 2007Q4: Next	

FY 2008-2009

	Pessimistic	*Most Likely*	*Optimistic*
Base Cash	$2,590,485	$2,597,027	$2,616,652
One-time Adjustments	(19,690)	(19,690)	(19,690)
New Accounts	33,681	33,681	33,681
Closed Accounts	(7,709)	(7,709)	(7,709)
Other Adjustments	0	0	0
Adjusted Base	$2,596,767	$2,603,309	$2,622,934

		FY 2008-2009 Forecast		
	Inflation Growth	*Pessimistic*	*Most Likely*	*Optimistic*
Pessimistic	-2.50%	$2,531,848	$2,538,226	$2,557,360
Most Likely	0.00%	$2,596,767	**$2,603,309**	$2,622,934
Optimistic	2.50%	$2,661,686	$2,668,392	$2,688,507

Other Adjustments	*Event Quarter*	*Estimate*

DOES NOT INCLUDE PROP. 172 FUNDS (P.S.A.F.)

County Administrator

County Administration Building
651 Pine Street, 11th Floor
Martinez, California 94553-4068
V-925-335-1080
F-925-335-1098

John Cullen
County Administrator

Contra Costa County

Board of Supervisors

JOHN M. GIOIA
1st District

GAYLE B. UILKEMA
2nd District

MARY PIEPHO
3rd District

SUSAN A. BONILLA
4th District

FEDERAL D. GLOVER
5th District

April 7, 2008

RECEIVED
APR 10 2008
CITY OF LAFAYETTE

Honorable Steven B. Falk
City of Lafayette
3675 Mt. Diablo Boulevard, Suite 210
Lafayette, CA 94549

Dear Mr. Falk:

At this year's annual Contract City Managers' Meeting, the Sheriff invited County Administration staff to speak to the group regarding retiree health care. My staff confirmed that the County intends to continue to charge contract cities for the cost of pay-go retiree health care and, beginning with FY 2008/09, a portion of the total health care costs associated with contract services. Understandably this announcement was met with many questions, which were later provided in an e-mail to me from Bryan Montgomery on your behalf. This letter serves to address those questions and provide additional background regarding the County's Other Post Employment Benefits (OPEB) funding policy.

Question #1
We understand that, in general, the County's policies provide that there will be no subsidy for contract services (e.g., that there will be full cost recovery). Govt Code Section 51350 states that there are some costs the County may not charge the City under a contract for services. How does the County reconcile the difference between its policy and the law with regards to the various components of the OPEB calculations proposed for FY 2008-09 contract costs? Does the data show that the OPEB amounts to be charged already exclude those amounts referred to in GC 51350? It would be helpful to see this, if it's the case.

Response:
It is true that the County's policies provide that there will be no subsidy for contract police services; however, until recently the County did not have sufficient data to charge for other post employment benefit liabilities incurred by the County in connection with officers assigned to contract cities. Instead, the County was only able to charge a small fraction of that liability – a portion of the annual premiums paid by the Sheriff's Office for actual retiree health care expenses incurred by retirees from the Sheriff's Department. Govt Code Section 51350 sets forth one requirement and two prohibitions with respect to what a county may charge a city for county services:

1. A county *must* charge a city all costs incurred in providing the services.
2. A county *may not* charge a city for any costs determined by a board of supervisors' resolution to be attributable to county services made available to all parts of a county.
3. A county *may not* charge a city general overhead cost in the operation of county government. General overhead costs are defined in section 51350 as those that a county would incur even if contract services to the city were not provided.

The County intends to begin charging cities for the Normal Cost for retiree health benefits. The Normal Cost is the portion that is allocated to each valuation year by an actuarial cost method. Normal Cost can be thought of as the cost for OPEB being earned by employees in exchange for services now. An employer that has even one OPEB-eligible active employee will have a Normal Cost each year. Therefore, the Normal Cost is not an overhead cost as defined by Gov't Code Section 51350.

Question #2
It would be useful to see a breakdown in the calculations of the OPEB costs showing the costs for active employees vs retirees, and within each category, a split of the amounts accruing currently vs those related to the unfunded liability that accrued over the many years the County has been paying as it goes for these benefits.

Response:
The following table is a breakdown of the calculations of the OPEB costs. The Annually Required Contribution is split by the current costs and accrued cost – Normal, and 30 year amortization of UAAL. The entire accumulated postretirement benefit obligation (APBO) was accrued over past service for **both** current **actives** and **retirees**. The normal cost is the incremental amount of the benefit that not yet eligible actives will earn in the next year (sworn individuals under age 50).

	APBO	Normal Cost	30-Year Amortization	Annual Required Contribution (ARC)
Currently Active Employees				
Eligible to Retiree	$ 668,609,000		$ 22,287,000	$ 22,287,000
Not Yet Eligible	937,040,000	130,604,000	31,234,000	161,838,000
Active Employee Total	1,605,649,000		53,521,000	184,125,000
Retirees and Survivors				
Retirees	919,840,000		30,661,000	30,661,000
Survivors	46,161,000		1,539,000	1,539,000
Retiree and Survivor Total	966,001,000		32,200,000	32,200,000
Totals	$2,571,650,000	$ 130,604,000	$ 85,721,000	$ 216,325,000

Question #3
If there are different liabilities for different "tiers" or types of benefits, it would be informative to understand the different tiers and the annual current cost for each.

Response:
The County has two basic groups of employees – safety/sworn and non-safety/non-sworn. The County contracts with CalPERS/PEMHCA. The current rates and County costs for both are provided in Attachment A. While it is true that contract cities are contracting for sworn staff and that these employees' cost of health benefits are higher than for some of our employees, it is our intent to charge on the basis of total full-time equivalent positions and not charge based upon individual classifications. This method will be used throughout the County to recuperate costs.

Question #4
We understand that the County is only looking at ~40% of the Annual Required Contribution (ARC) for FY 08-09, which in total translates to ~$21 million (the $31 million less the $10 million in WC); is the County accepting responsibility for the remaining 60%?

Response:
The County expects to achieve the remainder through health care cost containment measures.

Question #5
We thought the current charges we were receiving for retiree health were for benefits related to active employees being paid for by the City. It is now clear that they are costs for retirees....personnel no longer serving the County (and for personnel who in all likelihood never serve the City). Is the County going to cancel/stop billing these charges?

Response:
As explained in response #1, the County has only been charging a fraction of the costs associated with contract city positions. The County will never charge Cities more than the full ARC associated with their contract positions.

Question #6
The City prepares its annual budget each year, and at that time considers the effect the proposed budget has on the City's 10 Year Financial Plan. One of the more significant concerns the City has with the direction the County is going with OPEB is that the City allocates approximately 60% of its unrestricted general purpose revenues to Police Services, which is almost entirely the County contract. Obviously, if there are further changes contemplated, neither we (nor the County) can afford to wait and react to whatever new cost recovery policy the Board of Supervisors may choose to adopt. We realize the size of the problems and the desire of the Board to not simply eliminate the benefit, and understand that the Board is attempting to solve the problem piecemeal. However, in combination, the regular labor contract renewal process and the potential for future OPEB/benefits recovery related policy changes represent significant uncertainties that make it very difficult for the City to properly

plan for services that are sustainable. What additional information can the County provide that will help us fill in the blanks and plan responsibly?

Response:
We agree that there are significant uncertainties which make it difficult for the cities and the County to plan for future costs. As has been stated publicly, it is the County's goal to adopt an OPEB financing plan that balances our requirement to provide public services with our desire to provide competitive health care benefits. We are committed to capping our health care cost growth and reducing our liability. Unfortunately, the County cannot provide more information than this as our employee negotiation needs to take place. Health care cost containment will also reduce the rising cost of active health care that contract cities have been paying. Attachment B provides proposed pre-funding figures for FY 2008-09 exclusive of pay-go costs.

Question #7
Assuming the amounts recovered from the City under this new County billing calculation are deposited into a trust to fund the accruing OPEB costs, what happens if/when in a future year the County changes or reduces benefits in such a way that the liability related to the City is reduced? Will the City receive a refund for amounts previously overpaid?

Response:
Whatever health care cost saving measures are achieved by the County will be passed on to Cities through future rate reductions. Obviously there will be no refund of amounts previously paid as the cities have not been paying for the liability since the inception of their contracts.

The Board of Supervisors is working diligently towards achieving health care costs containment measures so that the County can provide viable, competitive public services throughout the county. Thank you for your questions, and we stand ready to continue this discussion with you as our costs change. We do value our contract relationships and want them to continue into the future.

Sincerely,

JOHN CULLEN
County Administrator

JC:ld
cc: Contra Costa County Board of Supervisors
Sheriff Warren Rupf
Julie Enea, Senior Deputy County Administrator

2008 Safety Rates and Contributions

	Total Annual Premium	County Annual Premium	Employee/Retiree Annual Premium
Blue Shield HMO			
Employee Only	$6,395.16	$4,913.76	$1,481.40
Employee + 1 dep	$12,790.32	$9,827.64	$2,962.68
Employee + 2 dep	$16,627.44	$12,775.80	$3,851.64
Blue Shield NetValue			
Employee Only	$5,738.64	$4,913.76	$824.88
Employee + 1 dep	$11,477.28	$9,827.64	$1,649.64
Employee + 2 dep	$14,920.44	$12,775.80	$2,144.64
CCHP Plan A			
Employee Only	$7,319.04	$4,913.76	$2,405.28
Employee + 1 dep	$12,958.56	$9,827.64	$3,130.92
Employee + 2 dep	$16,930.32	$12,775.80	$4,154.52
Kaiser			
Employee Only	$5,648.04	$4,913.76	$734.28
Employee + 1 dep	$11,296.08	$9,827.64	$1,468.44
Employee + 2 dep	$14,684.88	$12,775.80	$1,909.08
PERS Choice			
Employee Only	$5,789.76	$4,913.76	$876.00
Employee + 1 dep	$11,579.52	$9,827.64	$1,751.88
Employee + 2 dep	$15,053.40	$12,775.80	$2,277.60
PERS Select			
Employee Only	$5,606.16	$4,913.76	$692.40
Employee + 1 dep	$11,212.32	$9,827.64	$1,384.68
Employee + 2 dep	$14,576.04	$12,775.80	$1,800.24
PERS Care			
Employee Only	$8,997.96	$4,913.76	$4,084.20
Employee + 1 dep	$17,995.92	$9,827.64	$8,168.28
Employee + 2 dep	$23,394.72	$12,775.80	$10,618.92
PORAC			
Employee Only	$5,424.00	$4,913.76	$510.24
Employee + 1 dep	$10,164.00	$9,827.64	$336.36
Employee + 2 dep	$12,912.00	$12,775.80	$136.20

Attachment A

Contra Costa County 2008 Rates and Contributions

		Current contributions	2008 Monthly Rate	Annual County Subsidy	Annual Retiree/Employee Share
Actives/Retirees (under 65)					
Kaiser	EE	80%	$499.70	$4,797.12	$1,199.28
	EF	80%	$1,164.29	$11,177.18	$2,794.30
Health Net HMO	EE	80%	$598.09	$5,741.66	$1,435.42
	EF	80%	$1,467.14	$14,084.54	$3,521.14
Health Net PPO	EE	59%	$832.24	$5,846.32	$4,140.56
	EF	59%	$1,977.04	$13,888.31	$9,836.17
CCHP - A	EE	98%	$516.42	$6,073.10	$123.94
	EF	98%	$1,230.38	$14,469.27	$295.29
CCHP - B	EE	90%	$569.72	$6,152.98	$683.66
	EF	90%	$1,353.74	$14,620.39	$1,624.49

Attachment A

Contra Costa County 2008 Rates and Contributions

		Current contributions	2008 Monthly Rate	Annual County Subsidy	Annual Retiree Share
Retirees (over 65)					
Kaiser Cost	EE	80% + $96.40	$551.88	6,455	168
Retiree	EF	80% + $192.80	$1,268.65	14,493	731
Kaiser Senior	EE	80% + $96.40	$226.97	2,724	0.12
Advantage	EF	80% + $192.80	$618.83	7,426	0.12
Health Net Cost	EE	80% + $96.40	$404.42	4,853	0.12
Retiree	EF	80% + $192.80	$808.86	9,706	0.12
Health Net	EE	80% + $96.40	$296.40	3,557	0.12
Seniority Plus	EF	80% + $192.80	$592.80	7,113	0.12
Health Net Flex	EE	59%+96.40	$642.48	5,670	2,039.67
Net PPO	EF	59%+192.8	$1,284.97	11,340	4,079.38
CCHP - A	EE	98% + $96.40	$420.02	5,040	0.12
Retiree	EF	98% + $192.80	$1,037.58	12,451	0.12
CCHP - B	EE	90% + $96.40	$473.32	5,680	0.12
Retiree	EF	90% + $192.80	$1,160.93	13,931	0.12

Retiree rates for EF calculated with 2 people on Medicare

Attachment A

Attachment B
(Revised)

Office of the Sheriff
Per Capita Health Care FY 2008-09

		OPEB Pre-Funding Liability	$ 2,783,097		
		Agency 25 Allocated FTE	1022.5		
		Per Capita	2,721.86	5,796.00	$ 8,517.86
Contract Entity Distribution		**FTE**	**OPEB Pre-Pay**	**OPEB Pay-Go**	**Total**
2508	Lafaytette	16	$ 43,549.68	$ 92,736.00	$ 136,285.68
2530	Danville	30	$ 81,655.66	$ 173,880.00	$ 255,535.66
2531	Diablo CSD	1	$ 2,721.86	$ 5,796.00	$ 8,517.86
2532	A/C Transit	11	$ 29,940.41	$ 63,756.00	$ 93,696.41
2533	Orinda	13	$ 35,384.12	$ 75,348.00	$ 110,732.12
2538	Oakley	26	$ 70,768.24	$ 150,696.00	$ 221,464.24
		Subtotal	***$ 264,019.96***	***$ 562,212.00***	***$ 826,231.96***
Police Service Districts					
7650	Crockett COGEN	3	$ 8,165.57	$ 17,388.00	$ 25,553.57
7653	P-2 Zone A (Blackhawk)	2.5	$ 6,804.64	$ 14,490.00	$ 21,294.64
7655	P-5 Round Hill	3	$ 8,165.57	$ 17,388.00	$ 25,553.57
7657	P-2 Zone B (Alamo)	1	$ 2,721.86	$ 5,796.00	$ 8,517.86
		Subtotal	***$ 25,857.62***	***$ 55,062.00***	***$ 80,919.62***
Court Distribution					
2591	Court Security	66	$ 179,642.45	$ 382,536.00	$ 562,178.45
2592	Perimeter Security	25	$ 68,046.38	$ 144,900.00	$ 212,946.38
		Subtotal	***$ 247,688.83***	***$ 527,436.00***	***$ 775,124.83***
HSD Security Services					
2594	HSD Security	21	$ 57,158.96	$ 121,716.00	$ 178,874.96
		Subtotal	***$ 57,158.96***	***$ 121,716.00***	***$ 178,874.96***
	Total	**209**	**$ 594,725.37**	**$ 1,266,426.00**	**$ 1,861,151.37**